

A person wearing a hat and a plaid shirt is walking along a path on a grassy hillside. In the background, there is a body of water and hills under a warm, golden light, suggesting sunset or sunrise.

Welcome to the New Zealand Association of Resource Management

The home of natural resource management in Aotearoa New Zealand

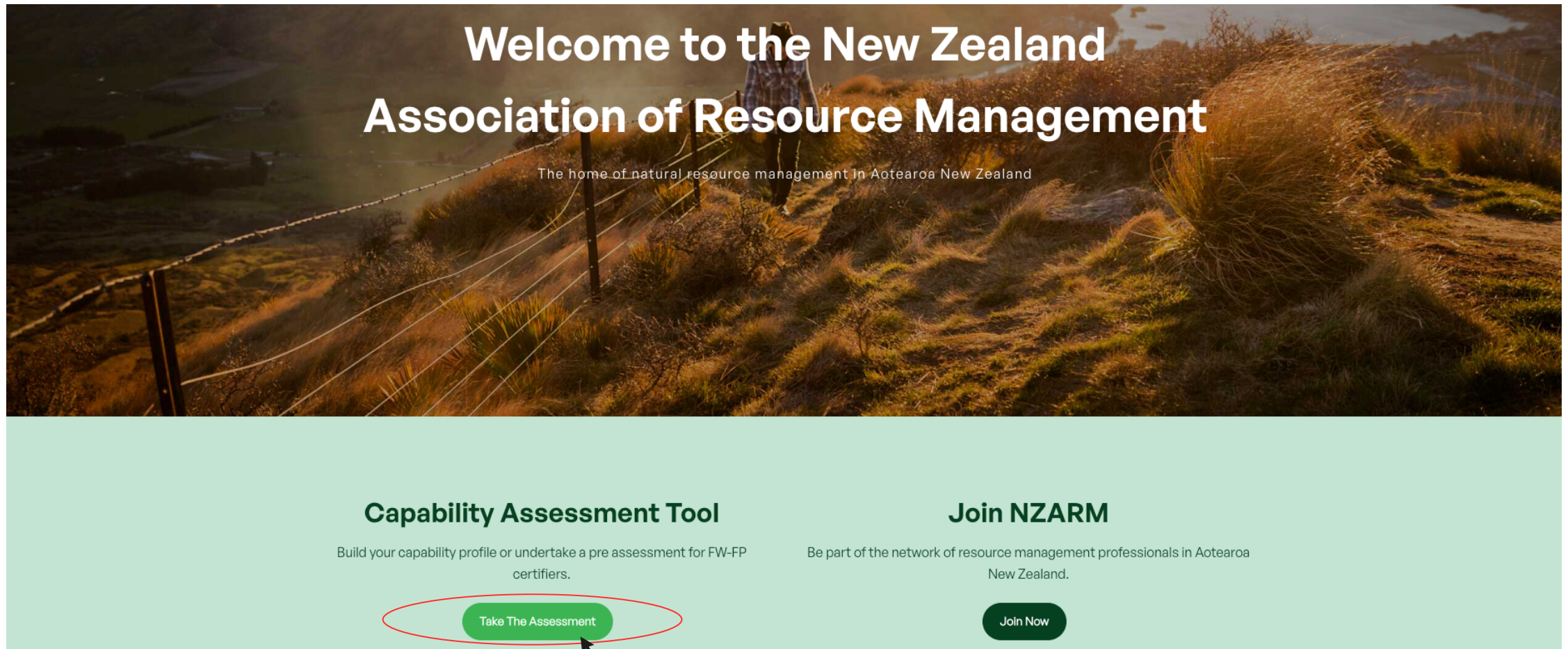
User Guide - How to use the Capability Assessment Tool (CAT)

Version BETA

April 2024

Take the Assessment

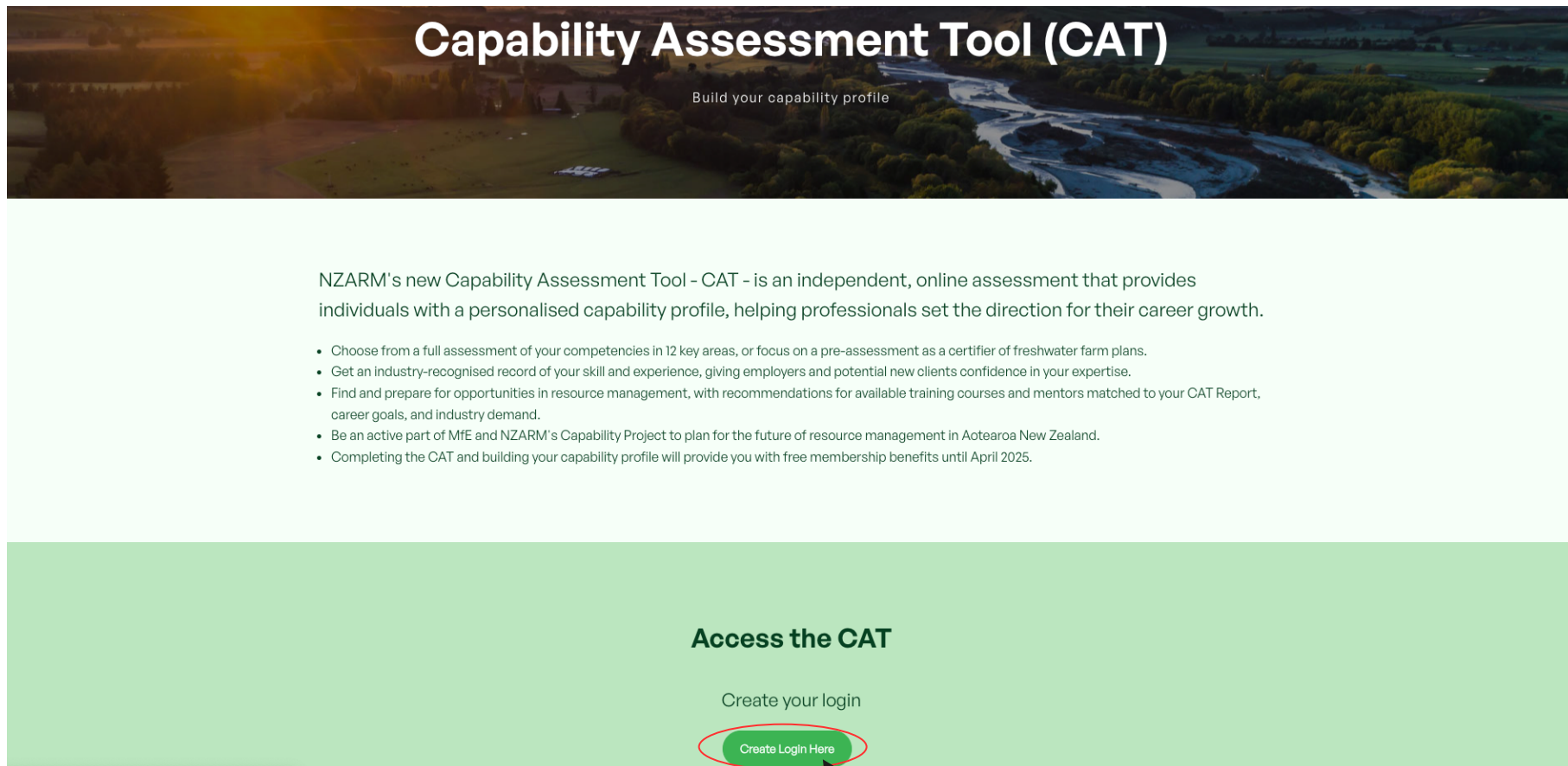
1. **Search** 'New Zealand Association of Resource Management' on your web browser.
2. **Scroll** down the home page and click on the button '**Take the Assessment.**'



Create your Login

1. **Scroll** down the webpage and **click** 'Create your Login here.'

Note: The Capability Assessment Tool webpage contains all the background information on the CAT and how you will be able to use it.

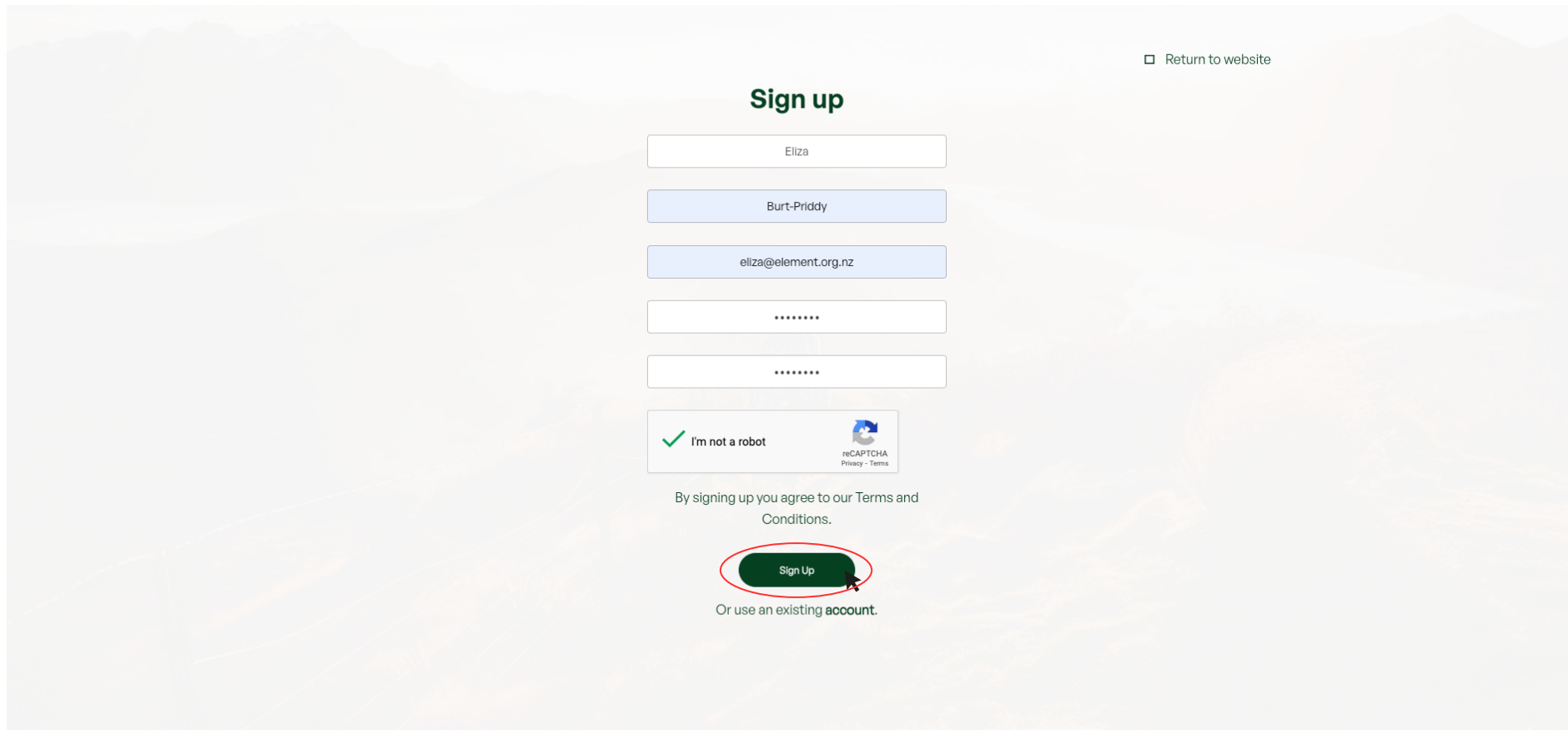


Sign up to NZARM

1. Enter your personal details

Note: If you don't have an existing NZARM login, you will need to sign up to become an NZARM member and access the CAT

Terms and Conditions can be found [here](#)



The screenshot shows a web form titled "Sign up" centered on a light gray background with a faint mountain range illustration. In the top right corner, there is a link "Return to website" with a small square icon. The form fields are arranged vertically: a text box containing "Eliza", a text box containing "Burt-Priddy", a text box containing "eliza@element.org.nz", and two text boxes each containing seven dots ".....". Below these is a reCAPTCHA widget showing a green checkmark and the text "I'm not a robot", with a small reCAPTCHA logo and "Privacy - Terms" link to the right. Underneath the reCAPTCHA, the text "By signing up you agree to our Terms and Conditions." is displayed. A dark green "Sign Up" button is highlighted with a red oval, and a mouse cursor is pointing at it. At the bottom, the text "Or use an existing **account**." is shown.

[Return to website](#)

Sign up


Eliza

Burt-Priddy

eliza@element.org.nz

.....

.....

☒ I'm not a robot  reCAPTCHA
[Privacy - Terms](#)

By signing up you agree to our Terms and Conditions.


Sign Up

Or use an existing **account**.

NZARM Membership

- 1. **Select** the appropriate NZARM Membership type and select **Next**
- 2. **Enter** your company's details and your job title

Note: NZARM membership is FREE until 2025, as long as you complete the CAT.



Search

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HOME CAPABILITY BUILDING RESOURCES MEMBERSHIP ABOUT

Choose Membership Type (for NZARM and CAT Access)

The CAT includes free NZARM membership until 2025*

Click on the membership type that best describes you.


Remember the benefits of being an NZARM member are **free** if you complete the CAT.

Choose	Membership
<input checked="" type="radio"/>	Annual Ordinary Membership Subscription - \$100* <small>* Discounted price of \$70 + GST applies if paid within 2 months of joining OR if paid between 1st April & 30th June, for subsequent annual subscription renewals. Note: This is free until 2025 if you complete the CAT. Click here for more details.</small>
<input type="radio"/>	Student Membership Subscription - \$40 Note: This is free until 2025 if you complete the CAT. Click here for more details.
<input type="radio"/>	Retired Membership Subscription - \$20 Note: This is free until 2025 if you complete the CAT. Click here for more details.

← Previous

→ Next

× Cancel



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HOME CAPABILITY BUILDING RESOURCES MEMBERSHIP ABOUT

Company Details

Company Details

Company Name :

Element Environmental

Role at company :

Environmental Consultant

← Previous


→ Next


× Cancel


Resource Management Experience


1. **Fill in** and provide a brief outline of your experience, interest or involvement in Resource Management.

NOTE - The NZARM executive will evaluate your membership and either approve or request further information from you via email.



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HOMECAPABILITY BUILDING▼RESOURCES▼MEMBERSHIP▼ABOUT▼

Resource Management experience

Resource Management experience

Please give a brief outline of your interest or involvement in Resource Management, for example, relevant qualifications received, past positions held, and experience gained. ** Note that this is a required field.*

Complete your brief outline :



words: 0 | chars: 0

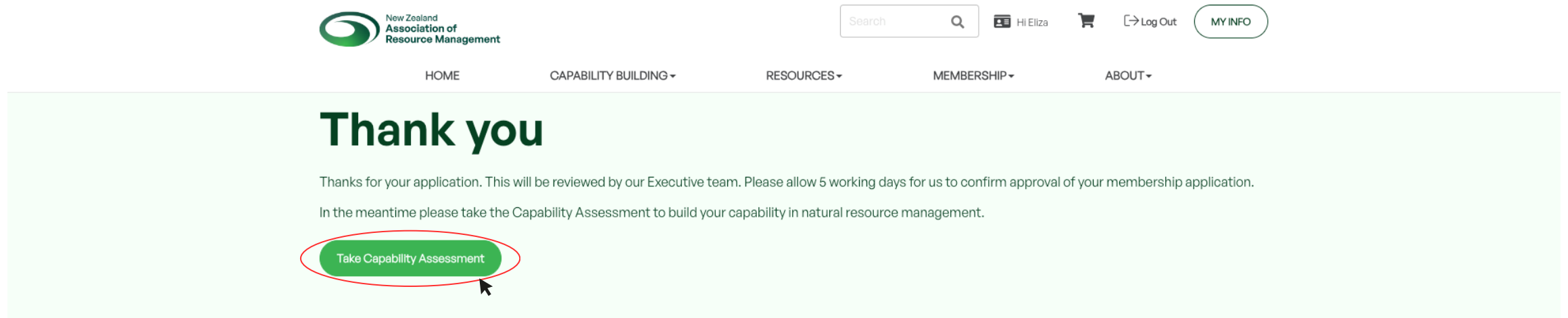
← Previous

→ Next

× Cancel

Sign Up Process Complete

1. You have now signed up to be an NZARM member.
2. To be entitled to free membership until 2025, **click**, 'Take Capability Assessment'

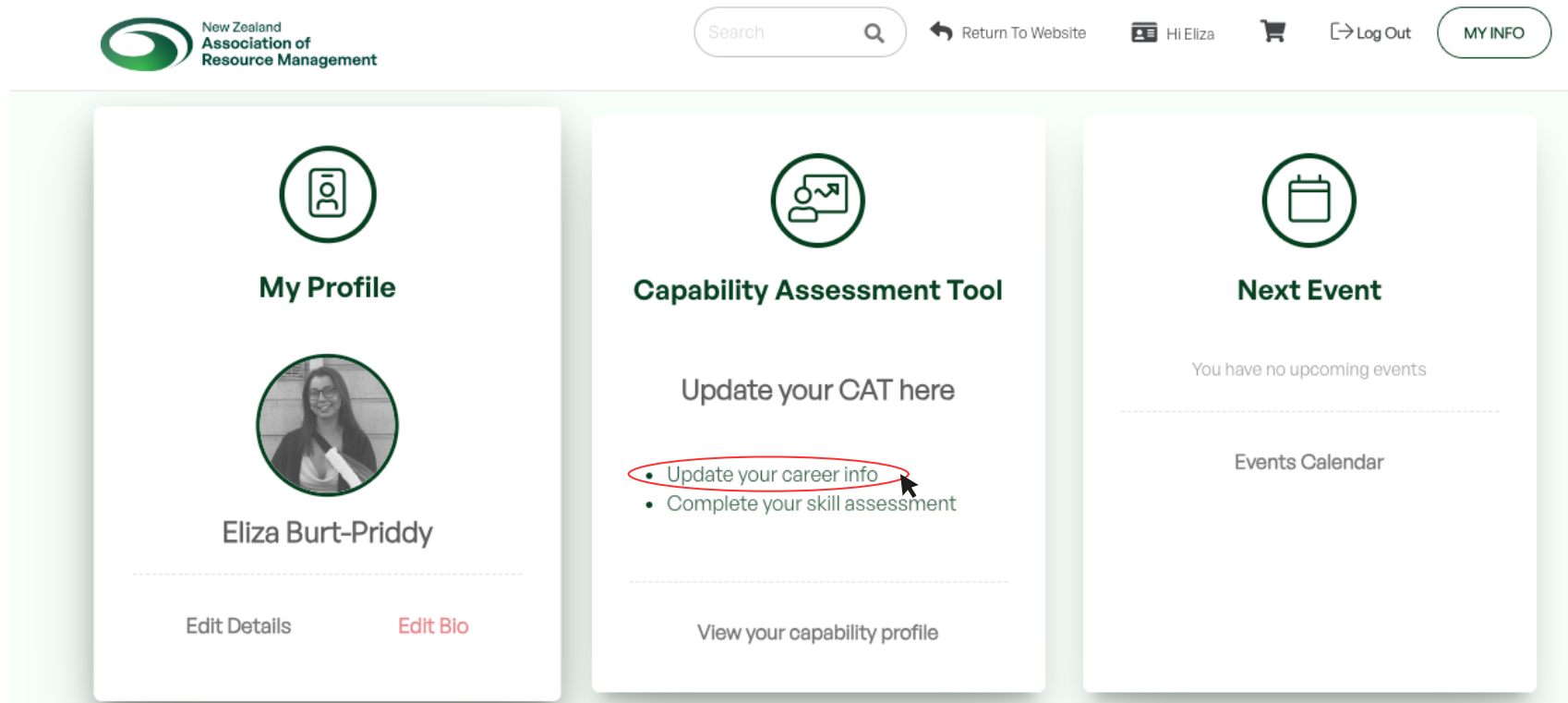


Update your CAT

1. To complete the CAT, **click** on 'Update your career info' on the NZARM member dashboard.


NOTE - Your details will have been carried over from when you signed up to join NZARM.


Remember to check these to make sure they are correct.





Update your Career Info

1. **Click** on each of the drops-downs and **select** your answers to the following questions.





[Return To Website](#) Hi Eliza[Log Out](#)[MY INFO](#)

Eliza Burt-Priddy

Environmental Consultant - Element Environmental Ltd

My Career Info

Complete the following info and the Capabilities self-assessment, then go to your Capability Profile to see how you are placed across your career.

Back To Dashboard Summary

01 - Which regions do you work across?

▼

02 - Which sectors do you work across?

▼

03 - Highest Level of Education – Select one answer

▼

04 - Tertiary Qualifications - Select all that apply

▼

05 - Courses and Qualifications - Select all that apply

▼

06 - Achievement Badges - Select all of your formal achievements

▼

Career Development


▼


Quick Tips:


- If you have completed a tertiary qualification overseas, or you degree is not available, select an equivalent.
- Only select qualification that you have completed.
 - You can describe what qualification you are working towards in your personal bio.


Priority Learning Areas


- 1. Please **select** your top three priority learning areas for your career development.
- 2. Click **Save** and then click, '[Back to Dashboard Summary](#)' at the top of the page.






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06 - Achievement Badges

▼

Career Development

⬆

Please name your highest level of education, e.g. Bachelor of Agriculture Science, MSc - Environmental Science

Master of Conservation Biology

First priority learning area

Catchment Management

▼

Second priority learning area

Please select...

▼

Third priority learning area

Please select...

▼

Save

✓ Please select...

Freshwater Farm Planning

Land and Soil

Waterway Management

Nutrient Management

Effluent Management

Irrigation and Water Use

Greenhouse Gas & Climate Change

Catchment Management

Te Ao Māori

People Leadership and Facilitating Change

Farm Systems


Biodiversity

Biosecurity


Competency Assessment


1. Fill in the remaining questions across the 12 different competencies to assess your level of experience and knowledge by **clicking** on the drop-down arrows.

NOTE - For your Capability Profile to load, you must answer each question.



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Land and Soil

Please indicate your level of knowledge and experience in land and soil

▼

Waterway Management

Please indicate your level of knowledge and experience within waterway management

▼

Nutrient Management

Please indicate your level of knowledge and experience within nutrient management

▼

Effluent Management

Please indicate your level of knowledge and experience within effluent management

▼

Irrigation and Water Use


Please indicate your level of knowledge and experience within the irrigation and water use area

▼


Greenhouse Gases & Climate Change


Please indicate your level of knowledge and experience within Greenhouse Gases and Climate Change

▼



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Catchment Management

Please indicate your level of knowledge and experience within Catchment Management

▼

Te Ao Māori

Please indicate your level of knowledge and experience of Te Ao Māori

▼

People Leadership and Facilitating Change

Please indicate your level of knowledge and experience of People Leadership and Facilitating Change

▼

Farm Systems

Please indicate your level of knowledge and experience in Farm Systems

▼

Biodiversity

Please indicate your level of knowledge and experience in Biodiversity

▼

Biosecurity

Please indicate below your level of knowledge and experience in Biosecurity

▼

Competency Assessment

1. For each topic area, you will be asked to indicate your level of knowledge and experience across the relevant statements. Please select the answer that you believe represents your understanding the best.
2. Once complete, **click** [‘Back to Dashboard Summary’](#).

Land and Soil

Please indicate your level of knowledge and experience in land and soil

The concepts of land use capability and soil conservation to actively manage different types of landscapes.

✓ Please Select...

Describe

Explain

Practically Apply

Confidently Teach

ent landscape characteristics and management practices have on losses due to erosion, overland flow and leaching.

Implement sediment capture or flow reducing mitigations to reduce soil loss.

Please Select...

Indicate how many years experience you have working within the land and soil area

< 1

Save

Cancel

To **describe** means to provide a detailed account or representation of something, often focusing on its characteristics, features, or qualities.

To **explain** involves clarifying the underlying principles, reasons, or mechanisms behind a concept or process.


To **practically apply** means to put knowledge, skills, or principles into practice in a specific context or situation.

To **confidently teach** means to convey knowledge, skills, or concepts to others with self-assurance, clarity, and competence.

Viewing your Capability Profile


You have now completed the Capability Assessment Tool.


1. To view your capability profile, **click** on '[View your capability profile](#)'



New Zealand
Association of
Resource Management

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My Profile



Eliza Burt-Priddy

[Edit Details](#)[Edit Bio](#)



Capability Assessment Tool

Update your CAT here

- Update your career info
- Complete your skill assessment

[View your capability profile](#)



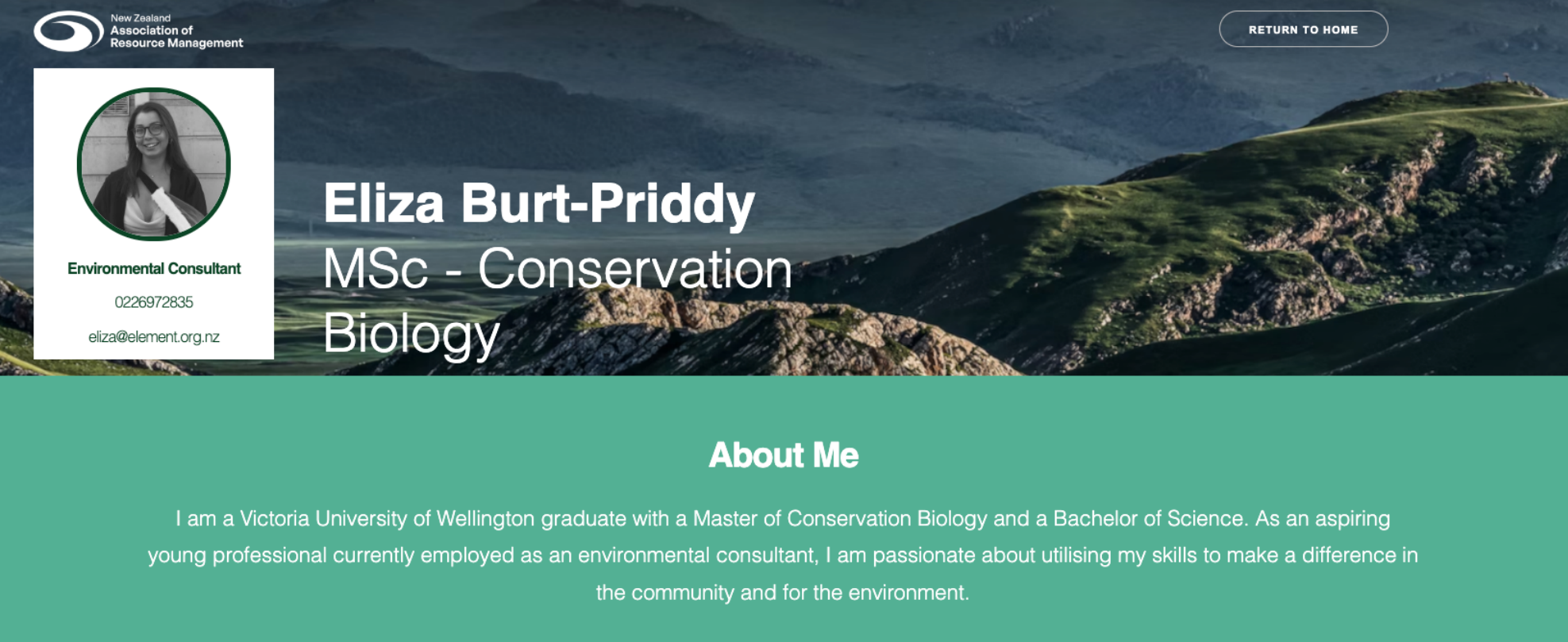
Next Event

You have no upcoming events

Events Calendar


Navigating your Capability Profile

Once you have completed your assessment, all of the data is compiled into your Capability Profile. Based on the information you have provided, your profile will display your image, job title, highest level of education, and profile.



New Zealand Association of Resource Management

RETURN TO HOME



Environmental Consultant

0226972835

eliza@element.org.nz

Eliza Burt-Priddy

MSc - Conservation Biology

About Me

I am a Victoria University of Wellington graduate with a Master of Conservation Biology and a Bachelor of Science. As an aspiring young professional currently employed as an environmental consultant, I am passionate about utilising my skills to make a difference in the community and for the environment.

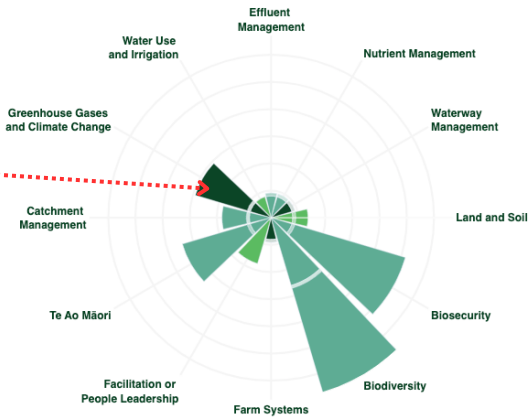
Navigating your Capability Profile

On the left-hand side of the dashboard is the sunburst diagram that demonstrates your calculated capability across the 12 capability areas. The sunburst diagram is interactive, **drag** your mouse out from the centre to zoom in.

The capability rays are calculated and weighted based on formal training, work experience and self-assessment.

The right-hand side portrays all the regions where you work.

Capability Profile



*Use the checkboxes to change the capabilities displayed above

- ☒ Land and Soil
- ☒ Waterway Management
- ☒ Nutrient Management
- ☒ Effluent Management
- ☒ Water Use and Irrigation
- ☒ Greenhouse Gases and Climate Change

- ☒ Catchment Management
- ☒ Te Ao Māori
- ☒ Facilitation or People Leadership
- ☒ Farm Systems
- ☒ Biodiversity
- ☒ Biosecurity

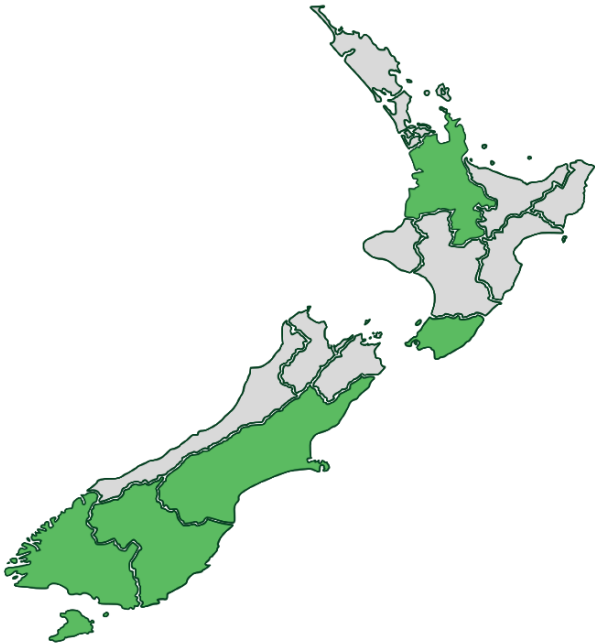
Current Focus Areas

- Catchment management
- People leadership and facilitating change

Expertise Areas

- Terrestrial ecosystems

Regions Where I Work



Navigating your Capability Profile

Scroll down the page to view the achievement badges; these represent the formal qualification you selected earlier in the assessment.

Once you have reviewed your capability assessment, you can print and save a PDF of the dashboard, allowing you to timestamp your current capability and share it with others.

